

DRAFT PRO FORMA MEMBER APPLICATION LETTER
FOR THE USE OF FOUNDING DIRECTORS

The British Entertainment History Project
373-37 Clapham Road
London
SW9 9BT.

Date

Dear (friends, colleagues, etc.),

I hereby apply to become a Member of the British Entertainment History Project.

I have been involved in the Project for (X) years, over which time I have (SELECT ANY WHICH APPLY):

- attended numerous supporters' and management meetings;
- represented the Project in meetings with partner organisations;
- represented the Project in meetings with potential funders;
- organised screenings/discussions/outreach events to publicise the Project;
- acted as Chair/Secretary/Treasurer/other to the Project;
- acted as a Founding Director in the incorporation process;
- (other).

In addition I have played an active role in the development of the History Project's collection by (SELECT ANY WHICH APPLY):

- setting up and conducting interviews;
- designing/developing/improving the website;
- digitising and uploading interviews to the website;
- producing transcripts;
- creating and editing other website content;
- (other).

I am aware of the opportunities to contribute to the Project as a Volunteer or Community Member. I am applying to become a Member because I wish to participate in the management and policy-making activities of the History Project. My previous

experience of management and policy-making in other organisations is: (GIVE DETAILS).

I confirm that as a Member, I will act at all times in the interests of the History Project and its collection, upholding its principles of comprehensiveness, independence and open access.

Yours sincerely,

(etc.).