

Recording & Associated Data

Formatted: Indent: Hanging: 0.5 cm, No bullets or numbering

Field Name	Code name	Module	Notes	Visib
Audio (Soundcloud)	field_audiosoundcloud	SoundCloud	Multiple files can be added	Public
Video (Vimeo)	field_videovimeo	Video Embed	Multiple files can be added	Public
Video Clip (YouTube)	field_videoembed	Video Embed	Multiple files can be added	Public
Interview Recording	field_interview_recording	Long text	<p>*This field will become obsolete once all recordings have been transferred</p> <p>Not true. We will always keep the original</p> <p><u>Absolutely. This is just about the move from Videos being served from Google (the original method) and recordings on Vimeo/SoundCloud. At the moment Videos still on Google are not showing up on https://historyproject.org.uk/video-recording and need to be transferred when there is capacity on Vimeo weekly limits.</u></p>	Public
Production Media	field_production_media	Taxonomy	Options: Audio, Video	Public
Original	field_production_format	Taxonomy	<p>Open Taxonomy</p> <p>What does this mean?</p> <p>As we do the audit we will need to be able to log:</p> <ul style="list-style-type: none"> CD copies (& quantity of/ number of CDs) Video formats- vhs, DVCam, Mini v; Umatic, digibeta <p><u>The open taxonomy means all formats can be added as needed and that clicking on each format will bring a list of all interviews that also have recordings in that format. This field was for the original recording so I don't think quantities apply here? (See legacy access below)</u></p>	HP Members
Duration (mins)	field_duration	Number		Public
No of Tapes	field_tapes	Text		Members
No of sides	field_sides	Text		Members
Digitised	field_digitised_taxonomy	Taxonomy	Options: Yes/No	Members

Formatted

Formatted Table

Field Code Changed

Formatted

Comment [SM1]:

Formatted: Normal, Indent: Left: 0.12 cm, No bullets or numbering

Formatted: Font:9 pt

Date Digitised	field_date_digitised	Date (ISO)		Members
Legacy Access	field_distribution_formats	Taxonomy	<p>Open taxonomy</p> <p>Is this the original recording if so what is the difference with this*</p> <p>See notes from our meeting on 10 Oct - https://historyproject.bitrix24.com/workgroups/group/30/tasks/task/view/72/ (also copied below for ease)</p> <p>However, this does need more discussion. Adding quantities to multiple formats on an open taxonomy mean that interviews with 2 CDs will show up on a different list to those with 3 CDs. We agreed that this was OK as a temporary measure and there are alternatives - but all are more technically complicated and will take time and testing. It would be good to have a discussion with all involved so there is an agreed decision before I start additional work. In the meantime, if info can be collected on a spreadsheet, this will be really useful in helping to understand the best solution.</p>	Members
Location of original	field_location_of_original	List	Options: BFI	Members

Field Code Changed
Formatted: Hyperlink, Font:7 pt

Actions from meeting 10 Oct and follow on meeting with Sue

<https://historyproject.bitrix24.com/workgroups/group/30/tasks/task/view/72/>

Reviewed website fields in detail with Sue after main meeting.

Formatted: Indent: Left: 0 cm, Line spacing: single

Interview recording data - <http://historyproject.org.uk/intervie...-recording>

Production Format field: There has been some confusion about the Production Format field (as opposed to Production Media - Audio/Video). Agreed to rename Original to emphasise that this field is to record the media used for the original recording (Cassette, etc).

Length of Interview: To be renamed Duration (mins) for conciseness.

Distribution Formats: To be renamed Legacy Access and format of field to change from tick list to open taxonomy so that numbers of CDs, etc available can also be recorded.

Location of original: All originals are/shoudl be at the BFI. A new field will be added, which will be automatically ticked to show this. When an audit is possible, if any originals are missing, this field can be unticked as appropriate.

Interview Transcription data - <http://historyproject.org.uk/intervie...nscriptio>

Transcript status: field to be removed. There is almost no data in this field and if ever needed it can be reintroduced when appropriate.

Proofread: New tick box field to be added, to be ticked when a transcript has been proofread.

Copyright field: Add copyright field with info from BECTU site at the top of the 'Transcript' tab on the interview record. Text used on BECTU can be seen by going to <https://www.bectu.org.uk/advice-resour...roject+...> and clicking to view one of the PDF files. Text currently being reviewed by Sue.

Interview Data (Access) - <http://historyproject.org.uk/intervie...ata-access>

Alison to generate a report on all interviews with access restrictions for Mike and Sue to take a view on whether time based restrictions are still in place, etc

Fields displayed on the interview record

Date of interview to be renamed Interview Date(s) for conciseness

Interviewers field to be displayed

Transcription available field to be hidden